May 1, 2020

Use of Response Booklets in Telepractice Settings

Some of our tests require the examinee to mark answers in a response booklet. For those examiners working via telepractice, we typically recommend mailing the response booklets to a trained facilitator in a separately sealed envelope with instructions not to open the envelope until direction to do so is given by the examiner on camera. This helps ensure test security is not compromised.

In the current environment parents may need to act as untrained facilitators due to COVID-19 physical distancing policies. This results in additional concerns regarding test security, and our terms and conditions historically forbid professionals from providing secure item content to parents or guardians. Given the extenuating circumstances we are currently facing, Pearson is granting permission to share response booklets with parents and guardians who are acting as untrained facilitators, and you do not need further written authorization to do so. Professionals should use clinical judgment on a case-by-case basis to determine the appropriateness of this allowance, which will be in place until June 30, 2020.

Prior to shipping the response booklets, you should obtain agreement from the parent/guardian that they will not share or copy secure test content for purposes other than the intended assessment session.