Name: Name suppressed, ID: 123456


Interest Determination, Exploration and Assessment System ${ }^{\circ}$


## The IDEAS"' Workbook

Congratulations on taking this step toward exploring your career interests! With this IDEAS workbook, you will learn about your interests and about different types of careers and jobs that you might enjoy.

Before you begin, read the following statements and circle the one that best describes you right now.

- I need to find an interesting job in a hurry.
- I'm trying to decide on a college major or a career path at work.
- I simply want to explore some options for the future.
- I'm ready to narrow my search to a small number of career fields.
- I am just beginning to think about my plans for the future.

This workbook will help you understand what your IDEAS scores mean. The first step is to review your scores on the IDEAS profile.

Your IDEAS profile will show you how your scores in 16 interest areas compare with those of other people your age. Your profile is a picture of your current interests.

## PEARSON

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Date: 09/18/2009
Age: 15
Norms: Grades 7-9


## The Big Picture About Interests

Even before you completed the IDEAS inventory, you already knew a great deal about yourself. When you look at your IDEAS results, you should think about that self-knowledge as well as your scores. To get an even bigger picture of your interests, fill in the following boxes.

Favorite ways to spend my free time...
1.
2.
3.


Favorite ways to spend extra money...
1.
2.
3.

Other favorite things to do...
1.
2.
3.
$\square$

Favorite things to read about...
1.
2.
3.

My dream job would be...
1.
2.
3.

.

List the three highest interest areas from your profile.

1. $\qquad$
2. $\qquad$
3. $\qquad$
Now compare what you wrote in the boxes above to your IDEAS profile. Circle the things that are similar to the areas with the highest scores on your profile.

Put a star next to those activities that are helping you develop skills that may be useful in future work activities.

## Understanding Your Interest Profile

## Questions That You Might Have About Your Profile

What are interests? Your interests are your preferences for certain activities. Finding your areas of highest interest helps you identify work and leisure activities that may be pleasurable and satisfying. These interests may change as you get older and get more experience, so it is best to think of your profile as how you feel right now.

What is a high score and what does it mean? When your score for an area is over 50, it means that your interest in it is higher than average for your age group.

What do low scores mean?
Your low scores indicate areas that are not of interest to you. They may also indicate areas that you don't know much about and may want to explore if the sample jobs appeal to you.

What if you disagree with your profile? That's OK. The items in some interest areas may not directly correspond to what you want to do. You can still use this information in your exploration.

Look at your profile and find the two columns labeled
Standard Scores along the left and right sides. Notice that scores below 50 in these columns are labeled Low Interest, scores around 50 are labeled Average Interest, and scores above 50 are labeled High Interest. Look at your scores as they are plotted on the profile and see which ones indicate your low, average, and high interest areas.

Many people have two or three interest areas with scores that are above 50. If you have more than three, you should choose the three that are most interesting to you right now and explore the others later.

If you have no scores above 50 , or only one, it probably means that you are uncertain about many career activities or that you like parts of some career areas and dislike others.

You should plan to do some indepth career exploration to help you decide what you really like. As a starting point, find your three highest scores.

1. Find the three areas with the highest scores on your profile and put a plus sign next to the descriptions on pages 6-7 that match those areas. These are careers that might interest you.
2. Find the three areas with the lowest scores on your profile and put a minus sign by the descriptions on pages 6-7 that match those areas. $A$ low score may mean that you don't know much about that area, and you may want to do some exploring.
3. Read the descriptions of the areas you marked on pages 6-7.

## Interest Areas and Sample Jobs

The 16 interest areas from your IDEAS profile are described briefly below. The suggestions on page 8 will help you find more information about careers in these areas. Keep in mind that your scores indicate your interests, not your abilities. They do not tell you how good you would be at something; they only indicate your interest level.


Mechanical/ Fixing You may enjoy using tools, fixing things, improving things, or making things.

Some jobs that match these interests: mechanic, carpenter, electronics engineer, plumber


Protective Services You may enjoy serving the community, enforcing laws, providing security.

Some jobs that match these interests: police officer, firefighter, Secret Service agent, correctional officer

$\Delta$Nature/Outdoors You may enjoy being outside, growing flowers, planting trees.

Some jobs that match these interests: farmer, archeologist, park naturalist, conservation scientist
 Mathematics
You may enjoy studying algebra or geometry, working math formulas, solving math puzzles.

Some jobs that match these interests: mathematician, computer programmer, bookkeeping clerk

3Science You may enjoy working in a research lab, reading books about science, doing science experiments.

Some jobs that match these interests: agricultural technician, astronomer, biologist, nuclear medicine technologist

2 20Medical You may enjoy giving medical help, doing research on diseases, improving the health of other people or animals.

Some jobs that match these interests: nurse, doctor, physical therapist, dental hygienist, chiropractor, veterinarian, emergency medical technician, pharmacist

810Creative Arts You may enjoy drawing, sketching, going to art galleries or museums, hobbies such as pottery or weaving, acting, singing, playing a musical instrument.

Some jobs that match these interests: graphic designer, architect, photographer, fashion designer, sculptor, actor, cartoonist, musician, dancer


## Writing

You may enjoy writing magazine or news articles; writing novels, poetry, or plays; studying literature and poetry.

Some jobs that match these interests: reporter, editor, English teacher, scriptwriter, copywriter, proofreader, technical writer

If you scored high on...


Community Service You may enjoy being with people and helping them, helping someone solve personal problems, doing volunteer work.

Some jobs that match these interests: social worker, parole officer, clergy, guidance counselor, psychologist, public health educator, recreation worker


Educating You may enjoy helping people learn, showing people how to do things.

Some jobs that match these interests: high school or elementary school teacher, teacher's aide, occupational therapy assistant
 Child Care You may enjoy being with children, helping children with lessons, taking care of children.

Some jobs that match these interests: day care program supervisor, developmental psychologist, pediatrician, elementary school or pre-school teacher, child care worker

IIPublic Speaking You may enjoy giving speeches, debating, speaking up for personal viewpoints, interviewing.

Some jobs that match these interests: lawyer, religious leader, lobbyist, reporter, radio/TV announcer, recruiter, public relations specialist

$\because$Business
You may enjoy being a manager and leader, interviewing people for a job.

Some jobs that match these interests: store manager, accountant, human resources specialist, buyer, paralegal

## Sales

You may enjoy selling things to people, persuading people to buy things, studying sales and marketing techniques.

Some jobs that match these interests: travel agent, advertising manager, stockbroker, retail salesperson
 Office Practices You may enjoy typing letters or reports, keeping records, data processing tasks.

Some jobs that match these interests: bookkeeper, medical records technician, administrative assistant, data entry keyer, computer operator, court reporter


Food Service
You may enjoy preparing food, trying new recipes, working in a restaurant.

Some jobs that match these interests: baker, cook, chef, home management advisor, dietitian, food service manager, waiter/waitress, food preparation worker


## How Can I Find Out More?

Before you make any decisions, you should learn more about jobs in your interest areas. Some excellent ways to find out more are listed below.

- Surfing the Internet (see page 13)
- Taking a class related to your interest area
- Working in an entry-level job or as a volunteer in a career area that interests you
- Talking to people who have jobs in your area of interest
- Looking up facts about jobs in your area of interest: salaries, responsibilities, expected openings, training requirements, opportunities for advancement, etc.

Two sources of information about careers are the Occupational Outlook Handbook (OOH) and O*NET Online. The OOH can be found in your school or local library. O*NET Online can be found at http://online.onetcenter.org. OOH page numbers and O*NET codes for descriptions of various jobs are listed on pages 9-12. Occupations are listed according to how much education they require. Occupations with favorable job prospects are highlighted.

On pages 9-12, you may want to circle the top two or three interest areas indicated by your IDEAS profile. Then look through the various jobs in that category and mark the ones that you want to find out more about using the OOH or O*NET Online. Use the space below to record some notes about these occupations.

| Notes on first occupation of interest: |
| :--- |
|  |
|  |


| Notes on second occupation of interest: |
| :--- |
| $\square$ |
|  |
|  |

# O*NET"'-SOC Code/OOH Listings 

The page numbers and codes listed below refer to the following:
OOH: Occupational Outlook Handbook, 2006-2007 edition. www.bls.gov/oco
O*NET: http://online.onetcenter.org

* occupations found in National High Growth industries. High Growth industries are economically critical, projected to add substantial numbers of new jobs, and are being transformed by technology and innovation.


## MECHANICAL/FIXING

## 2006/07 OOH:

31, 134-148, 506, 523-527, 535-536, 540, 547-590, 604-609, 629, 683-685
Related Courses: Auto Mechanics, Drafting, Electronics/Electricity, General Business, General Math, Mechanical Drawing, Physical Sciences, Robotics, Shop, Welding, and Woodworking

## Occupational Examples:

(High school or high school plus training required)
Aircraft mechanic *
Appliance repairer
Automotive master mechanic *
Bicycle repairer
Computer and office machine repairer
Construction Carpenter
Electrician * 47-2031.01
Jeweler
Plumber *
Roofer*
Tool and die maker
(College or professional degree required)
Civil engineer * 17-2051.00
Construction manager * 11-9021.00
Cost estimator * 13-1051.00
Electrical engineer * 17-2071.00
Industrial engineer *
17-2112.00
Industrial production manager * 11-3051.00
Mechanical engineer * 17-2141.00

## PROTECTIVE SERVICES

2006/07 OOH:
185, 188, 194, 206, 362-376, 469-470, 666-673, 678
Related Courses: Criminology, Human Development, Law Enforcement, Physical Education, Psychology, Sociology

## Occupational Examples:

(High school or high school plus training required)
Correctional officer and jailer
Detective and criminal investigator *
Fire fighter *
Military enlisted/officer
Police and sheriff's patrol officer *
Police, fire, and ambulance dispatcher *
Pivate investigator
Security guard *
Sheriff *
(College or professional degree required)
Correctional officer and jailer *
33-3012.00
Criminal investigator and special agent *
33-3021.03
Forensic science technician
19-4092.00
Lawyer
23-1011.00
Municipal fire fighter * 33-2011.01
Probation officer 21-1092.00
Sociologist 19-3041.00

## NATURE/OUTDOORS

2006/07 OOH: $\quad 39,128-134,151-152,157-158,166-171,187-188,386-387,494-502,680-681$
Related Courses: Agriculture, Biology, Botany, Chemistry, Conservation, Ecology, Forestry, Landscaping, Zoology

## Occupational Examples:

(High school or high school plus training required)
Farmer and rancher
Fish and game warden
$\begin{array}{lr}\text { Fish and game warden } & 33-3031.00\end{array}$
Landscaping and groundskeeping worker
Landscaping supervisor
Lifeguard and ski patrol worker
Logging worker
Nursery and greenhouse manager
Range manager
Tree trimmer and pruner
Veterinary assis pruner
Veterinary assistant

37-3011.00
37-1012.02
33-9092.00
45-4029.99
11-9011.01
19-1031.02
$37-3013.00$
$31-9096.00$
(College or professional degree required)

| Agricultural technician * | $19-4011.01$ |
| :--- | ---: |
| Archaeologist | $19-3091.02$ |
| Biologist | $19-1020.01$ |
| Conservation scientist | $19-1031.00$ |
| Forester | $19-1032.00$ |
| Geographer | $19-3092.00$ |
| Geoscientist * | $19-2042.00$ |
| Landscape architect | $17-1012.00$ |
| Park naturalist | $19-1031.03$ |
| Surveyor * | $17-1022.00$ |

MATHEMATICS
2006/07 OOH: $\quad 70-71,86-87,103-106,119-120,123,135,171,225-230,439-442,444,449$
Related Courses: Algebra, Arithmetic, Calculus, Computer Programming, Economics, General Math, Geometry, Physics, Trigonometry Occupational Examples:

| (High school or high school plus training required) |  | (College or professional degree required) |  |
| :--- | :--- | :--- | :--- |
| Accounting clerk * | $43-3031.00$ | Actuary * |  |
| Auditing clerk * | $43-3031.00$ | Aerospace engineer * | $15-2011.00$ |
| Billing, cost, and rate clerk | $43-3021.02$ | Computer programmer * | $17-2011.00$ |
| Bookkeeping clerk * | $43-3031.00$ | Financial analyst * | $15-1021.00$ |
| Brokerage clerk * | $43-4011.00$ | Mathematician | $13-2051.00$ |
| Payroll clerk * | $43-3051.00$ | Mathematics teacher | $15-2021.00$ |
| Statement clerk | $43-3021.01$ | Physicist ${ }^{*}$ * | $25-2031.00$ |
| Timekeeping clerk * | $43-3051.00$ | Statistician * | $19-2012.00$ |

## SCIENCE

2006/07 OOH: $\quad 134-142,145-146,148-174,187-188,225-230,287,333$
Related Courses: Astronomy, Biology, Botany, Calculus, Chemistry, General Sciences, Geology, Engineering, Pharmacy, Physics, Zoology Occupational Examples:
$\begin{array}{lll}\text { Occupational Examples: } \\ \text { (High school or high school plus training required) } & & \text { (College or professional degree required) } \\ \text { Agricultural technician * } & 19-4011.01 & \text { Astronomer }\end{array}$

| Biological technician * | $19-4021.00$ | Biologist | $19-1020.01$ |
| :--- | ---: | :--- | ---: |
| Chemical technician * | $19-4031.00$ | Chemist * | $19-2031.00$ |
| Engineering technician | $17-3029.99$ | Dietitian and nutritionist * | $29-1031.00$ |
| Geological and petroleum technician | $19-4041.00$ | Engineer * | (search for engineer) |
| Nuclear equipment operation technician * | $19-4051.01$ | Geoscientist * | $19-2042.00$ |
| Nuclear medicine technologist | $29-2033.00$ | Meteorologist | $19-2021.00$ |
| Science technician | $19-4099.99$ | Physicist * | $19-2012.00$ |
|  |  | Science teacher (postsecondary) | $25-1042.00$ |
|  |  | Zoologist and wildlife biologist * | $19-1023.00$ |

MEDICAL
2006/07 OOH: $\quad$ 281-318, 318-347, 348-362, 676, 678-679
Related Courses: Anatomy, Biology, Chemistry, General Science, Health, Nursing, Pharmacy, Physics
Occupational Examples:
(High school or high school plus training required)
Dental hygienist *
Emergency medical technician and paramedic*
Home health aide *
Physical therapy assistant *

| (College or professional degree required) |  |
| :---: | :---: |
| Chiropractor* | 29-1011.00 |
| Dentist * | 29-1021.00 |
| Family and general practitioner | 29-1062.00 |
| Nurse-midwife * | 29-1111.00 |
| Occupational therapist * | 29-1122.00 |
| Optometrist * | 29-1041.00 |
| Pharmacist * | 29-1051.00 |
| Physical therapist * | 29-1123.00 |
| Physician assistant * | 29-1071.00 |
| Podiatrist | 29-1081.00 |
| Registered nurse * | 29-1111.00 |
| Speech-language pathologist | 29-1127.00 |
| Veterinarian | 29-1131.00 |

## CREATIVE ARTS

2006/07 OOH: $\quad 126-128,225-229,237-251,251-252,257-261,272-274,677$
Related Courses: Art, Crafts, Dance, Drama, Graphic Arts, Music, Photography, Theater

## Occupational Examples:

(High school or high school plus training required)

| Actor | $27-2011.00$ |
| :--- | :--- |
| Art director | $27-1011.00$ |
| Dancer | $27-2031.00$ |
| Director | $27-2012.02$ |
| Illustrator | $27-1013.00$ |
| Landscape architect | $17-1012.00$ |
| Multi-media artist and animator | $27-1014.00$ |
| Musician and singer | $27-2042.00$ |
| Painter | $27-1013.00$ |
| Photographer | $27-4021.00$ |
| Sculptor | $27-1013.00$ |
| Set and exhibit designer | $27-1027.00$ |

(College or professional degree required)
Architect * 17-1011.00

Art, drama, and music teacher (postsecondary) 25-1121.00
Fashion designer 27-1022.00
Graphic designer 27-1024.00
Interior designer 27-1025.00
Medical illustrator 27-1013.00
Scientific illustrator 27-1013.00


## BUSINESS

2006/07 OOH: $\quad 26-29,42,50-68,70-96,174-178,182,206-211,674-675$
Related Courses: $\begin{aligned} & \text { Accounting, Business, Business Law, Economics, Finance, General Math, Marketing, Public Administration, Public } \\ & \text { Relations }\end{aligned}$

## Occupational Examples:

(High school or high school plus training required)
General and operations manager
Insurance adjuster, examiner, and investigator *
Legal secretary
Paralegal and legal assistant
Purchasing agent
Wholesale and retail buyer *
$11-1021.00$
$13-1031.02$
$43-6012.00$
$23-2011.00$
$13-1023.00$
$13-1022.00$
(College or professional degree required)

| Accountant * | $13-2011.01$ |
| :--- | ---: |
| Economist | $19-3011.00$ |
| Financial manager * | $11-3031.00$ |
| General manager | $11-1021.00$ |
| Hotel manager | $11-9081.00$ |
| Human resources specialist | $13-1079.99$ |
| Lawyer | $23-1011.00$ |
| Management analyst | $13-1111.00$ |
| Market research analyst * | $19-3021.00$ |
| Marketing manager ${ }^{*}$ | $11-2021.00$ |
| Operations manager | $11-1021.00$ |
| Public relations manager | $11-2031.00$ |
| Retail store manager ${ }^{*}$ | $41-1011.00$ |
| Urban and regional planner * | $19-3051.00$ |

## SALES

2006/07 OOH: 26-29, 409-437, 451-452, 679
Related Courses: Business, Economics, General Math, Marketing, Public Relations
Occupational Examples:
(High school or high school plus training required)

| Automobile salesperson | $41-2031.00$ |
| :--- | :--- |
| Customer service representative * | $43-4051.00$ |
| Real estate sales agent | $41-9022.00$ |
| Retail salesperson | $41-2031.00$ |
| Sales representative, wholesale and manufacturing * | $41-4012.00$ |
| Travel agent | $41-3041.00$ |

(College or professional degree required)
Advertising and promotions manager * 11-2011.00
Insurance sales agent * 41-3021.00
Sales manager * 11-2022.00
Securities and commodities sales agent * 41-3031.01
Stock broker * 41-3031.01

## OFFICE PRACTICES

2006/07 OOH: 200-201, 331-332, 438-465, 474-484, 487-493, 679-680
Related Courses: Bookkeeping, Business, Data Processing, General Math, Typing
Occupational Examples:
(High school or high school plus training required)
Accounting clerk * $\quad 43-3031.00$

Bank teller * 43-3071.00
Bookkeeper * 43-3031.00
Computer operator 43-9011.00
Court reporter/stenographer 23-2091.00
Data entry keyer 43-9021.00
Executive secretary and administrative assistant 43-6011.00
Hotel desk clerk * 43-4081.00
Legal secretary 43-6012.00
Medical records technician * 29-2071.00
Medical secretary * 43-6013.00
Reservations agent * 43-4181.00
Word processor and typist 43-9022.00

## FOOD SERVICE

2006/07 OOH: $\quad 45-46,287,376-383,400-401,593-594,676,678$
Related Courses: Food Science, General Business, General Math, General Sciences, Home Economics, Nutrition

## Occupational Examples:

| (High school or high school plus training required) |  | (College or professional degree required) |  |
| :--- | :--- | :--- | :--- |
| Baker | $51-3011.00$ | Dietitian * |  |
| Bartender * | $35-3011.00$ | Farm and home management advisors | $2-1031.00$ |
| Chef * | $35-1011.00$ | Food service manager * | $11-9021.00$ |
| Cook * | $35-2014.00$ |  |  |
| Flight attendant * | $39-6031.00$ |  |  |
| Pastry baker | $35-1011.00$ |  |  |
| Waiter/Waitress * | $35-3031.00$ |  |  |

## Career-Search Resources on the Internet

Listed below are some Internet sites where you may find some valuable information to help you in your career search.
www.monstertrak.com
Includes a job search guide, career index, salary calculator, guide to graduate schools, and more.

## www.bls.gov/oco

This on-line version of the Occupational Outlook Handbook allows you to use a keyword search to find information about various occupations.
www.jobweb.com
JobWeb is owned and maintained by the National Association of Colleges and Employers (NACE). It is a source of current information about salaries, legal issues, diversity recruitment, internships, and general employment/labor statistics relating to professional staffing and the college-educated work force.

## www.onetcenter.org

Occupational Information Network (O*NET). This site is the replacement for the Dictionary of Occupational Titles. It is a "comprehensive database of worker attributes and job characteristics."

## www.petersons.com

Peterson's offers information about test preparation, finding the right school, obtaining financial aid, and advancing your career.

## Taking Action

Now that you've identified some areas of interest and some possible careers, it's time to start thinking about how to get there. You may want to talk to some people who work in your area of interest or look into the training you'll need to accomplish your goal. You may also want to spend some time thinking about what success means to you in your career and what your ideal salary range would be. All of these steps require you to act on what you've learned by completing this IDEAS workbook.

It's time to make a commitment to act. Complete the promise below and review it with your counselor, a teacher, or your family.

## A Promise to Myself

Today I will $\qquad$

This week I will $\qquad$
In $\square$
Within a month I will $\qquad$
$\qquad$

By this time next year, I will $\qquad$
$\qquad$

Signed: $\qquad$ Date: $\qquad$

## Good luck in your career adventure!

Counselor/Teacher Copy
IDEAS Profile for ID: 123456
Date: 09/18/2009
Age: 15
Highest Grade Achieved: Not provided
Norms: Grades 7-9


| 4 | 2: 5 |  | 4 |  | 6: 5 | 7. | 8: 2 |  | 10: 5 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 11: 3 | 12: 4 | 13: 4 | 14: 2 | 15: 3 | 16: 2 | 17: 4 | 18: 3 |  | 20: |
| 21: 4 | 22: 5 | 23: 3 | 24: | 25: | 26: | 27: | 28: 4 |  | 30: |
| 31: 2 | 32: 2 | 33: | 34: 2 | 35: | 36: | 37: | 38: 4 | 39: | 40 |
| 41: 5 | 42: 5 | 43: | 44: 4 | 45: | 46: | 47: 2 | 48: 2 | 49: | 50: |
| 51: 3 | 52: 2 | 53: | 54: 5 | 55: 2 | 56: | 57: 4 | 58: 5 | 59: | 60: |
| 61: | 62: 5 | 63: | 64: 1 | 65: 2 | 66: | 67: 3 | 68: 1 | 69: | 70 |
| 71: 4 | 72: 3 | 73: | 74: 2 | 75: 2 | 76: | 77: | 78: 5 |  | 80 |
| 81: 2 | 82: 3 | 83: 4 | 84: 2 | 85: 2 | 86: | 87: | 88: 3 |  | 90 |
| 91: 4 | 92: 3 | 93: 3 | 94: 4 | 95: | 96: | 97: | 98: 3 |  | 100: |
| 101: | 102: | 103: 4 | 104: | 105: | 106: | 107: | 108: 2 |  | 110: |
| 111: | 112: | 113: 2 | 114: | 115 | 116: | 117: | 118: 2 |  | 120 |
|  | 122: | 123: | 124: | 125 |  | 127: | 128: |  |  |


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